

Faculty Search Report

This report is to be completed at the conclusion of each search process. A list of names, addresses, and telephone numbers of all applicants must be attached to this report, along with a list of applicants that were interviewed and the dates of the interviews. Also, include any other documentation pertaining to the search, i.e., copies of the advertisement, phone call records, correspondence, etc.

Search Committee Total #: _____

Search Began: _____ Tenure Track: _____ Non-Tenure Track: _____

BPN: _____ Department: _____ Rank: _____

Advertisement/Announcement (copies attached)

Submitted To:

Chronicle Of Higher Education – Issue Date: _____

Other Sources – Issue Date: _____

Other Sources – Issue Date: _____

Number of Inquiries (*attach list of applicants, including complete contact information*) : _____

Number of Completed Applications: _____

Name of Applicants Interviewed:

Dates of Campus Interviews: _____

Recommended Candidate: _____

STOP - To be Completed by Administration

SEARCH RESULTS

Name of Appointee: _____

Rank: _____

Effective Date: _____